South Sanpete Board of Education Goals

The South Sanpete Board of Education, in collaboration with administration, faculty, staff, and the community, has developed a four-year educational vision and set two strategic long-range goals to improve the educational opportunities for all students of the South Sanpete School District.

The Board expects all educators of the District to fully support, participate, and make significant contributions toward accomplishing these goals.

1. Develop high functioning and focused Professional Learning Communities (PLC’s) within each school and between schools to improve instruction and increase student achievement.

2. Focus on more rigorous and relevant curriculum in preparing all students to be college and/or career ready.

Revised: March 9, 2011

Mission Statement

“The Mission of the South Sanpete School District is to improve student achievement by providing challenging educational opportunities for all students in an environment where they are safe and can experience success.”

Revised: January 7, 2014

Vision Statement

“Preparing Today’s Students for Tomorrow’s Challenges and Opportunities”

Adopted: February 11, 2015
Invocation and Patriotic Tribute

II. Citizen Dialog
   A. South Sanpete Teacher Association

III. Business Items
     Tab 1
     A. Minutes from April 8, 2020
     B. Warrants
     C. Budget Report
     D. Truth-N-Taxation Discussion

IV. Items from Board Members
    Tab 2

V. Reports
   Tab 4
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   B. Technology Report (Nadean, April, Jodi)
   C. ACT Summary Report

VI. Information
    Tab 5
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    B. CARES Act Information
    C. Graduation Plans (GVHS and MHS)
    D. Rocky Mountain Rebate GVHS
    E. MHS Bid Dates

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     Tab 6
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     B. Negotiations 2020-21
     C. Policy GBCB Code of Conduct/Appropriate Behavior
     D. Policy GHCD Drug Abuse By Employees

VIII. Closed Meeting
      Tab 7

Persons requesting to speak to the Board of Education in an open meeting must notify the Superintendent’s Office preferably the Friday prior to Board Meeting in order to be placed on the agenda. Resolutions of questions or responses to proposals should not be expected at this meeting. Staff or others may be asked to research and/or prepare materials, recommendations, and/or solutions for a later time. Up to thirty minutes total have been scheduled for Citizen Dialogue. Five minutes will be allotted for individual requests and ten minutes will be allotted for a spokesperson of a group. Requests to address the Board will be assigned on a first-come basis. If the Board receives more requests than allotted time permits, those requests may be scheduled for the next Board meeting. As a reminder, concerns or proposals may also be submitted in writing to the Superintendent for distribution to the Board of Education at any time.
This board meeting was held electronically over Zoom to comply with social distancing recommendations because of the COVID-19 Pandemic.

Meeting called to order at 3:30 pm by President Mark Olson.

Opening Prayer: Mark Olson

Patriotic Tribute: Mark Olson led Board Members and those in attendance in the Pledge of Allegiance.

Board Members Present: Mark Olson, Grant Hansen, Gary Olson, Kim Pickett, and David Warren.

Others Present: Superintendent Kent Larsen, Paul Gottfredson, Trevor Powell, Lori Nay, Robert Andersen, Arleen Jensen, Elise Bown, Mark Anderson, Tom Sorenson Lloyd Call, and Jake Hill.

Citizen Dialog

Lori Nay, Gunnison City Mayor, and Robert Andersen, Gunnison City Councilman, informed the Board that Gunnison City had been awarded the $250,000 Baseball Field Renovation Grant. The plans for the expenditure of the money are to add cement work, trees, new fencing, netting, and dirt to the Ball Field Complex. As part of the grant, they have to come up with $65,000 as a matching requirement. The grant benefits Gunnison City, Gunnison Recreation, Centerfield City, and the School District, so Mayor Nay and Councilman Andersen are seeking commitments from those entities to come up with the $65,000 matching requirement. The Board thanked Mayor Nay and Councilman Andersen for their time and efforts and informed them that they wanted to discuss this possible commitment and that the Board would decide on the commitment at the May 13 Board Meeting.

Business Items

The Minutes of the March 11, 2020 Board Meeting and March 13, 2020, Emergency Board Meeting were presented for approval. After a discussion, Gary Olson moved to approve the Minutes of both meetings. Kim Pickett seconded the motion. A vote was taken, and all voted aye. Motion passed.

Warrants #00019642 - #00019815 for $945,008.77 were presented for approval. David Warren moved to approve the Warrants as presented. Kim Pickett seconded the motion. A vote was taken, and all voted aye. Motion passed.

Paul Gottfredson, the Business Administrator, presented the Monthly Budget Report, which included a Year-To-Date Summary of Total Expenditures and Revenues, the Zions Bank Sweep Account, and the Utah Public Treasurers’ Investment Fund. After a discussion, Kim Pickett moved to approve the
Monthly Budget Report as presented. Grant Hansen seconded the motion. A vote was taken, and all voted aye. Motion passed.

Items from Board Members:
Appreciation to Food Service Director Analee Knudsen and the work of the lunch workers during the COVID-19 Pandemic, appreciation for teachers.

Information Items:
1. Legislative Discussion
2. COVID-19 School Dismissal Status
3. Amendment to Accumulative Sick Days

Action Items:

The Board reviewed the School Land Trust plans submitted from each school. After a discussion, Gary Olson moved to approve the School Land Trust plans for the schools. Kim Pickett seconded the motion. A vote was taken, and all voted aye. Motion passed.

Policy GCBD-A, “Professional Staff Leave," was read and discussed by the Board. A change in policy was made so Professional Staff could accumulate up to 180 days instead of 150 days. After a discussion, Grant Hansen moved to approve Policy GCBD-A. Gary Olson seconded the motion. A vote was taken, and all voted aye. Motion passed.

Grant Hansen moved to adjourn into Closed Session at 5:02 pm to discuss items outlined in Utah Code, Section 52-4-5. The items were: the character and professional competence of several employees. David Warren seconded the motion. A vote was taken, and the following Board Members voted aye: Grant Hansen, Kim Pickett, David Warren, Gary Olson, and Mark Olson. Motion passed.

The following items were discussed in Closed Session: the character and professional competence of several employees. Gary Olson moved to adjourn from Closed Session at 5:32 pm. David Warren seconded the motion. A vote was taken, and the following Board Members voted aye: Grant Hansen, David Warren, Kim Pickett, Gary Olson, and Mark Olson. Motion passed.

David Warren moved to approve the following individuals for employment:

**New Teacher Recommendations**

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>School</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rachel Fawcett</td>
<td>SPED</td>
<td>CUA/YIC</td>
</tr>
<tr>
<td>Chelsee Perkins</td>
<td>Choir/Music</td>
<td>MHS</td>
</tr>
<tr>
<td>Aaron Smith</td>
<td>English</td>
<td>MHS</td>
</tr>
<tr>
<td>Sara Stephens</td>
<td>SPED</td>
<td>MHS</td>
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**Para-educators**

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<thead>
<tr>
<th>Name</th>
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<th>School</th>
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<tbody>
<tr>
<td>Kay Larson</td>
<td>SPED</td>
<td>GHVS</td>
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**Other Hire Recommendations**

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<thead>
<tr>
<th>Name</th>
<th>Position</th>
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</thead>
<tbody>
<tr>
<td>Acricin Starks</td>
<td>Student Custodian</td>
<td>GVES</td>
</tr>
<tr>
<td>Melissa Judy</td>
<td>Asst. Principal</td>
<td>GVHS</td>
</tr>
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</table>
Resignations/Retirement

Jolene Huseby Termination CUA/YIC

Gary Olson seconded the motion. A vote was taken, and all voted aye. Motion passed.

Kim Pickett moved to adjourn Board Meeting. David Warren seconded the motion. A vote was taken, and all voted aye. Motion passed.

The next regularly scheduled Board Meeting will be held electronically over Zoom Wednesday, May 13, 2020, at 3:30 pm.

Meeting adjourned at 5:35 pm.

________________________________________
President

________________________________________
Business Administrator
### Summary View: The ACT, SOUTH SANPETE SCHOOL DISTRICT

<table>
<thead>
<tr>
<th>Group</th>
<th>Year</th>
<th>Composite Mean Score</th>
<th>Math Mean Score</th>
<th>Science Mean Score</th>
<th>STEM Mean Score</th>
<th>English Mean Score</th>
<th>Reading Mean Score</th>
<th>Writing and ELA Mean Score</th>
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<tbody>
<tr>
<td>SOUTH SANPETE SCHOOL DISTRICT</td>
<td>2019-2020</td>
<td>20.6</td>
<td>20.7</td>
<td>20.5</td>
<td>20.8</td>
<td>20.1</td>
<td>20.5</td>
<td>6.7</td>
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<tr>
<td>SOUTH SANPETE SCHOOL DISTRICT</td>
<td>2018-2019</td>
<td>20.6</td>
<td>19.9</td>
<td>20.5</td>
<td>20.5</td>
<td>20.2</td>
<td>21.1</td>
<td>6.5</td>
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<tr>
<td>SOUTH SANPETE SCHOOL DISTRICT</td>
<td>2017-2018</td>
<td>20.7</td>
<td>20.5</td>
<td>20.8</td>
<td>20.9</td>
<td>20.1</td>
<td>21.0</td>
<td>6.1</td>
</tr>
</tbody>
</table>
1. Address the Essential 5
   The New Now

2. Summer Bridge of Learning Gaps
   The New Future

3. Return & Recover
   The New Future
How are we creating EQUITABLE conditions for success to ensure students can succeed academically and socially?
In the chat box, list at least one practice in your district that has created a more equitable situation for each of your students during remote learning.
• One-to-one iPad access for students down to the 3rd grade
• Children with disabilities: Personal plans – personal contact
• reading groups: Power hour has continued. Small groups of students have met in reading on line with teachers and para educators.
• Grading: No “F” grades – NG grades Students will have opportunities to make these up in the fall.
• Food Services: the cooks are feeding more students now than in the regular school time: Over 2100
• Employees: 30 day COVID-19 sick leave – teachers receive an additional 30 day long-term sick leave
Together we must:

1. Determine where our kiddos are at academically, socially, and emotionally
2. Figure out what they need
3. Move them forward
CARES ACT Funding

ESSER

- $67,821,787 total
- 90% LEAs 10% SEA
- Reimburse COVID-19 related costs from 3/13/20 to 9/30/21
- Survey results used for application and SEA portion
- Application to USDOE
  - Applying today
  - Quick turnaround expected
  - Grants mgt. system used to track

GEER

- $29,189,663
- Assigned to governor
- Applicable to K-16 needs
- Using survey results and current funding formulas to determine allocations
- Includes focus areas of Gov. Herbert (i.e., SEL)
CARES Expenditure Projections by LEAs

1. Activity authorized by ESEA, IDEA, AEFLA, Perkins, or the McKinney-Vento Act
2. Coordination of LEA preparedness and response efforts to improve coordinated responses with other agencies
3. Providing principals and other school leaders with needed resources
4. Activities to address the unique needs of particular students
5. Developing and implementing procedures and systems to improve LEA preparedness and response efforts
6. Training and professional development for LEA staff on sanitation
7. Purchasing supplies to sanitize and clean LEA facilities, including PPE
8. Planning for and coordination during long-term closures
9. Purchasing educational technology
10. Providing mental health services and supports
11. Summer learning, after-school programs and addressing the needs of particular students
12. Other activities necessary to maintain operations and continuity

- $16,398,797, 26%
- $12,260,920, 19%
- $9,853,198, 16%
- $6,382,000, 10%
- $4,107,319, 6%
- $3,840,026, 6%
- $2,727,457, 4%
- $2,590,375, 4%
- $2,192,088, 3%
- $1,827,242, 3%
- $392,614, 1%
- $1,027,321, 2%
Next Steps ??
Bridging Reinforcement to Address Unfinished Learning

• Quick diagnostic tools
  • DIBELS, UT COMPOSE, RISE benchmarks, progress monitoring, LEA tools
• 30 min per day focused on literacy and math (early grades)
• Food provided through summer programs (summer sites)
• USBE Resource Hub for educators:
  • High quality instructional and digital materials
  • Evidence based professional learning (including digital delivery)
  • Social Emotional and Essential skills taught in content
Prepare to be nimble; adapting to risk:

- Differentiated staffing models:
  - Looping
  - Co-teaching
  - Shared delivery

- Blended learning models
  - Equitable access to digital tools

- Consistent and clear communication systems with families; including ELL/refugees
Return and recover in the fall - SAFETY

- Social distancing
- Masks for adults and possibly students
- Protocols for bussing
- Food prep and delivery considerations
- Smaller numbers of students in classrooms
- Assemblies and gatherings adjusted to small groups with distancing
- Protocols for symptomatic and asymptomatic students/adults
- Updated medical kits, (modern thermometers, protective equip.)
- Frequent sanitizing of surfaces, hand sanitizer, wash areas
We are in this together all the way; all for kids!

- CCSSO
- WestEd
- Advisory Council
- Local Health Departments
- State Health
- USSA
- Local Boards
- USBE
- Governor’s office
- UHSSA
- Parents
- Educators
All CARES Act applications are subject to final review and approval through the Utah State Board of Education application process and must adhere to state and local COVID-19 restrictions.

- Consider both short-term and long-term needs in budget planning.
- Funding does not have to be used at only Title I served schools nor for only Title I eligible students.
- Activities allowed under any federal education grant such as IDEA, Title I, Title II, Title III, Title IV, 21st Century Community Learning Centers, Perkins, or McKinney-Vento, are allowed under CARES.
- Recipients are required to provide equitable services to students and teachers in non-public schools, as determined in consultation with representatives of non-public schools.
- Non-public school activities must be non-ideological, secular, and neutral in nature.
- As with any federal funding, fiscal rules of EDGAR and OMB apply.

This list of suggestions is not exhaustive.

**REINFORCEMENT**

- Activities to address unfinished learning as a result of disruptions
- Supporting your local 21st Century Community Learning Center program activities
- Staff and curricular resources to start the school year early or lengthen the school day or year
- Outreach and services to address unique student needs, including needs of students living in poverty, students with disabilities, students learning English, students experiencing homelessness, and students in foster care

**PREPAREDNESS**

- Coordination of preparedness and response efforts with state, local, tribal, and territorial public health departments, and other relevant agencies
- Additional devices or Internet connectivity
- Learning management systems
- Professional development for educators to deliver remote learning

**CLEANLINESS**

- Additional professional cleaning of schools to prepare for student return or maintain student and staff safety once buildings are open
- Personal protective equipment (PPE)
- Cleaning supplies

**MENTAL HEALTH SUPPORTS**

- Additional funding of mental health partners for additional services to students (including students who do not have insurance or do not qualify for current services)
- Funding of a support group for educators
- Professional development on trauma responsive practices
- Digital tool to assess mental health needs
- Student peer groups and support
- Mental health first aid training, including coverage for substitutes
- Telemental health services for families

**CAREER AND TECHNICAL EDUCATION**

- CTE summer out-of-school-time bridge programming
- Provide lab, clinical hours, and hands-on skill training
- Staff and facility costs to provide state and industry skill certification assessments
- Coordinate and offer work-based learning opportunities
- Career and Technical Student Organization virtual conferences
- Student transportation
- Professional development for teachers

May 1, 2020
This year’s ceremony will include a pre-recorded session of speakers and presentations and a parade down Main Street. The parade will be streamed online through our local providers. The exact streaming/broadcasting information will be sent later.

- The parade will be May 22, 2020, at 7 p.m. The route will start at 200 North and go to 200 South on Main Street. Each graduate will be allowed one vehicle for the parade. Parents/Guardians will drive the vehicle, with the graduate in the back seat or back of a truck. We will provide a banner for each vehicle, to identify each graduate but you can also decorate your vehicle with other items. Each vehicle will be assigned a number and line up West from the GIC parking lot. (map included)
- Before entering Main Street, each vehicle will enter the GIC parking lot and take a picture in front of a backdrop that will be provided. Please take any personal pictures prior to the parade.
- As each graduate heads South on Main Street and gets to the Clock Tower, introductions of each graduate and parents will then be announced and a board member will present their diploma.
- When the graduate gets to 200 South, they will turn West and that is where Jostens will be to collect the graduation gown.
- We ask that relatives and friends who will be watching along the parade route, to park on a 45 degree angle, to allow for the most people to view the parade. We also ask ALL spectators to stay in their vehicles throughout the parade.
- The parade of graduates will be combined with the pre-recorded messages and sent out to all of the graduates.

We know these are trying times and we all want to be safe as we honor and celebrate each graduate. Flags for each graduate will be created and posted on the football field during the week of graduation.

Best of luck to all of our graduates!
Dear Class of 2020 Graduates and Parents,

You are supposed to be entering your final weeks before graduation. There should be varsity seasons to play, and championships to be won. You should be dressing up for the prom, playing in your final music concert, and performing with your theater club for one last show. You should be spending time with your friends — friends that you may not be able to see again on a regular basis after high school ends. Perhaps most importantly, you should be getting excited to walk across that stage, in your cap and gown, in front of your friends and your family, finally able to hold that piece of paper you have been longing for. These are the rights of passage that you have been waiting for. Your senior year will end differently than any other senior year that any of us (adults included) can remember, but we feel it is important to celebrate your accomplishments and provide you a graduation unlike any other.

MHS 2020 Graduation Ceremony
May 22, 2020 5:00

- Valedictorian, Salutatorian, Senior Class President, Principal, School Board member speeches, a piano performance by our music Sterling Scholar and National Anthem sung by senior choir members will be pre-recorded and broadcasted on MTCC channel 3 TV beginning at 4:30 just prior to the start of the parade. A link will be available on the school website to allow others to view graduation live if channel 3 is not available.
- MHS seniors will parade down Manti’s Main Street with one graduate per car/truck, ideally driven by parents to enable parents to be present as their graduate receives their diploma and also to ensure social distancing. **Please do not pull trailers or floats behind your vehicles.**
- Each car will be given a number and lined up at Manti’s red church parking lot (300 S. Main Street) beginning at 4:30. It is suggested each car have a personalized banner with the student’s name on both sides to identify the senior. You can also decorate your car or truck with other items.
- Cars/trucks will travel north on Main Street, turning at the marquee. School board members, Mrs. Soper, Mr. Palmer, Mr. Larsen, Mr. Gottfredson, and Mr. Squire will be there (practicing social distancing) handing out diplomas.
photographer will be present as well as Manti’s Channel 3 TV to document this wonderful occasion.

- Car/truck will travel west in front of the school where MHS teachers will be lining the street cheering for our graduates. Honor Society students and honor students will return drapes, cords, and other borrowed items at this time and all students will receive their senior gift. Cars/trucks will continue to travel west as the parade ends.

- Manti Telephone/Channel 3 will be recording the parade and graduates receiving their diploma live on channel 3 or a link provided as we get closer to graduation. KMTI Mid-Utah Radio will be broadcasting via simulcast as Mr. Trythall reads the name of each graduate as they receive their diploma. This will enable family and friends to view this event from home. Family members may also line Main Street in their vehicles. We ask that social distancing be observed and families stay near their cars and avoid gathering in groups.

- You will be able to turn to the radio channel and listen to the graduation march, “Pomp and Circumstance” during the parade.

- The parade of graduates will be combined with the pre-recorded speeches and musical numbers and a digital recording will be sent out to all graduates after the parade.

- The “M” on the Mountain will be lit at dusk by Ben Schoppe and helpers.

- Ephraim City will host a firework show at 9:30 that evening at the softball complex.

More detailed information will be given as graduation approaches. If you have any questions please feel free to call the school (435) 835-2281. We are available from 9:00 am to 3:00 pm Monday-Friday

Best of luck to all of our graduates! We are proud of you!

Mrs. Soper
Mr. Palmer

Self Realization

Committing Minds to inquiry, Hearts to compassion, and Lives to the service of others.
Date: 05-07-2020

Customer Name: South Sanpete School District
RE: Incentive Offer Letter
Project Name: Gunnison Valley HS Cafeteria
Project Number: WSBUT_109125

Dear South Sanpete School District,

Attached is your Wattsmart Business Estimated Incentive Offer for Gunnison Valley HS Cafeteria energy efficiency project. Based on the energy analysis performed, we estimate your cash incentive to be $1,056.00 with 3,557 kWh savings. The final incentive amount will be based on the verified savings of the actual equipment installed.

Next Steps-

1. Contact Rocky Mountain Power during project implementation if there are changes affecting the energy savings potential of the project, costs, or the schedule.

2. Complete the installation and provide written notice of completion to Rocky Mountain Power by the completion date of 09/04/2020 specified in your estimated incentive offer.

We recommend that you set up tracking for project costs so invoices and other project cost documentation can easily be provided to Rocky Mountain Power when you have finished the project installation.

Sincerely,

Rocky Mountain Power
Alison Kilpack
Alison.Kilpack@evergreen-efficiency.com
801-255-1881
14845 SW Murray Scholls Dr. Suite 110, PMB #513
Beaverton, OR 97007

WSBUT_109125
Wattsmart Business Estimated Incentive Offer Letter

Participant
Andy Cox
South Sanpete School District
35 E 600 S
GUNNISON, UT, 84634
(435) 813-8033

Re: WSBUT_109125 Gunnison Valley HS Cafeteria

Rocky Mountain Power
Alison Kilpack
801-255-1881 Alison.Kilpack@evergreen-efficiency.com

After reviewing your project, we are pleased to provide you an estimated incentive offer for the successful implementation of the approved energy efficiency measures described in the attached exhibit(s).

Cash Incentive Estimate
Issue Date: 05-07-2020
Estimated Annual Savings: 3,557 kWh
Estimated Incentive: $ 1,056.00
Required Project Completion Date: 09-04-2020

In order for participant to qualify for this Estimated Incentive Offer, it is the responsibility of the participant to:
1. Implement the project by the Required Project Completion Date.
2. Notify Rocky Mountain Power of any changes that materially affect the implementation schedule, measure costs or the savings.
3. Upon project completion notify Rocky Mountain Power that the project has been completed.
4. Provide all required documentation and participate in any required inspections.

Acknowledgement

By receiving this Estimated Incentive Offer, I understand: (1) my responsibilities listed above; (2) the incentive offer is an estimate; (3) the incentive paid will be based on verified electric energy savings and approved costs; (4) if I terminate a material portion of my electric service requirements, or a material portion of my electric service requirements is transferred from Rocky Mountain Power to a new service provider, for my facility within 60 months of the date of the final incentive payment under this Incentive Offer, and my facility remains in operation, I am obligated to repay the final incentive to Rocky Mountain Power within 30 days of written request. The repayment ("Repayment") will be determined as follows: Repayment = final incentive x (60-Savings Delivery Term)/60, where Savings Delivery Term = number of months between the month the Final Incentive payment was made and the month the Facility terminated a material portion of its electric service. For determining the Repayment, the dates will be the first day of the month in which they occur.
## Lighting Coordinator

**Tool Prepared by**

PacifiCorp PM

**Account Manager**


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### Project Details

- **Project Name, Original Audit**: Gunnison Valley HS Cafeteria
- **Construction Type, Stage**: Retrofit, Incentive Offer (Pre-Install)
- **Installation Address**: 35 E 600 S, GUNNISON, UT 84634
- **Account, Rate**: 6
- **Meter, Category**: Large

### Participant Information

- **Business Name**: South Sanpete School District
- **Address**: 39 South Main Street, Manti, UT 84642
- **Contact, Title**: Andy Cox, Maintenance Manager
- **Phone, Email**: (435) 813-8033, andy.cox@ssanpete.org

### Business Type

School preK-12 - buildings/classrooms/daycare centers

### Participant Information (As Shown On Tax Forms)

- **Same as Above**: Yes

### Vendor Information

- **Business Name**: Central Electric Supply Co
- **Address**: 190 N 100 W, Richfield, UT 84701
- **Contact**: Keith Waters
- **Phone, Email**: (435) 896-8486, keith@centralelectricsupply.com

### Payee Information

- **Incentive Should Be Addressed To**: Andy Cox
- **Attention, Phone**: Jake Hill, (435) 835-2261
- **Business Name**: South Sanpete School District
- **Address**: 39 South Main Street, Manti, UT 84642

### Project Cost

- **Material**: $2,900.00
- **Labor**: $1,000.00
- **Other**: $0.00
- **Total Project Cost**: $3,900.00

### Space Type & Size

- **Total Allowed Wattage**: 4,872

### Calculation Method

- **Whole Building**: 5,600 sq. ft., 0.87 watts / sq. ft.

### Lighting Operation Schedules

<table>
<thead>
<tr>
<th>Standard Schedule</th>
<th>Day</th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
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<td>Op Weeks/Year</td>
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<td># Holidays Closed</td>
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<td>Seasonal (optional)</td>
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<td>Sun</td>
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### Total

- **1,574**

### Admin

- **Measure Effective Date**: 5/7/2020
- **Incentive Offer**: DSMC
- **Inspection Required**: No
- **Pre-Inspect**: 5/7/2020
- **Post-Inspect**: 5/7/2020
- **(IO Issue Date)**

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Print Date: 5/7/2020

Gunnison Valley HS Cafeteria IO
**Gunnison Valley HS Cafeteria**

**WSBUT_109125**

**Construction Type:** Retrofit

**Project Stage:** Incentive Offer (Pre-Install)

**Project State:** UT

### Project Totals

<table>
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<tr>
<th>Measure Selection</th>
<th>Quantity</th>
<th>Lamp Count</th>
<th>Fixture W</th>
<th>Space W</th>
<th>% Wattage Reduction</th>
<th>kWh/yr Savings</th>
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<td>Total</td>
<td>16 / 16</td>
<td>50</td>
<td>800</td>
<td>0</td>
<td>0</td>
<td>70.6%</td>
<td>$1,056.00</td>
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**Total Project Metrics**

- **LPD Proposed** 0.870
- **LPD Existing** 0.486

11.75 yrs - SPB w/o Incentive

<table>
<thead>
<tr>
<th>Operating Schedule</th>
<th>Hrs/yr</th>
<th>Notes / Fixture Parts Number</th>
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<tr>
<td>A</td>
<td>1,574</td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>0</td>
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</tr>
<tr>
<td>C</td>
<td>0</td>
<td></td>
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<tr>
<td>D</td>
<td>0</td>
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<tr>
<td>X</td>
<td>0.760</td>
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<td>Y</td>
<td>4.360</td>
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### Equipment Selection & Calculations

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<tr>
<th>Line</th>
<th>OpSch</th>
<th>Space Description</th>
<th>Existing Equipment</th>
<th>Quantity (Existing)</th>
<th>Lamp (Existing, Stipulated)</th>
<th>Fixture W (Existing, Stipulated)</th>
<th>Space W (Existing, Stipulated)</th>
<th>Proposed Equipment</th>
<th>Measure Selection</th>
<th>Quantity (Proposed)</th>
<th>Lamp (Proposed)</th>
<th>Fixture W (Proposed)</th>
<th>Space W (Proposed)</th>
<th>% Wattage Reduction</th>
<th>kWh/yr Savings (Stipulated)</th>
<th>Incentives</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>A</td>
<td>Cafeteria</td>
<td>Interior: FLT8 - 4 Ft (Troffer) [6L - 32W - IS N]</td>
<td>16</td>
<td>0</td>
<td>170</td>
<td>2,720</td>
<td>LED Fixture - Troffer [50W] - Occ</td>
<td>✓</td>
<td>16</td>
<td>50</td>
<td>800</td>
<td>0</td>
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<td>3,557</td>
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</tbody>
</table>

**Notes:**
- 50W: Lithonia EPANL 2X4 6000LM 80CRI 35K MIN10 ZT (app'd 2x4)

**Typical - Retrofit**

- Typical - Retrofit 16 / 16
- 0.0 / 0
- 0 / 0
- 0.0 / 0
- 0 / 0
- $0.00 / $0.00

**Incentives**

- Total Incentives: $1,056.00

**Review Needed**

- ($>0.35)
- ($>0.20)

- ($>8.0 yrs)
- ($>8.0 yrs)

**Select All Measures**

- Show/Hide Operating Schedules & Project Totals

Print Date: 5/7/2020
May 8, 2020

Bid Invitation

Project: South Sanpete School District
Manti High School Misc. Priorities
Music and Shop Class Remodel

Pre Bid Walk Thru: May 14, 2020 (Thursday) 11:00 AM
Bid Date: May 21, 2020 (Thursday) Sub Bids Due: 2:00 PM

Project Location: 100 West 500 North
Manti Utah 84642

Project includes:

Choir Room:
Demolition of existing Classroom ceilings (including HVAC Diffusers, lights, audio visual equipment), cabinets, mechanical, electrical, CMU and finishes. Installation of new metal framed walls, electrical, mechanical, sound insulation rough ins. Building interior finishes, sound panels on walls and ceilings, painting and new musical instrument storage cabinets, sound panels. New electrical and mechanical equipment finishes.
Timeline: May 27th thru Aug 7th, 2020

Shop Classroom:
Demolition of Masonry walls, Accoustic Ceiling system, light fixtures and existing HVAC Diffusers, Audio-visual equipment. Installation of new wall finishes, electrical and mechanical rough ins and finishes. Also includes new student desk electrical, voice/data outlets and audio/visual and intercom/communications.
Timeline: May 27th thru August 7, 2020

Construction Documents are available at the following locations:
Valley Builders website: www.valleybuilders.com/documents
Mountainland Plan Rooms
Associated General Contractors Plan Room.

Please let me know if you will be able to bid this project. Bids will be submitted to Valley Builders
Please email Bids to steve.valbuild@gmail.com or valbuild@gtelco.net

Please do not hesitate to contact me if you have any questions.

Steve Anderson email: steve.valbuild@gmail.com Cell 801-641-3598
Office; 435-528-7211 Fax 435-528-7214

Steve Anderson
Construction Manager
Gunnison Valley Baseball Park Lease and Use Agreement

This agreement made and entered into this 13th day of May 2020 by and between the South Sanpete School District, hereinafter called the District, and the City of Gunnison, a municipal corporation of Sanpete County, State of Utah, hereinafter called the City.

WITNESSETH:

1. Recital:
   (a) The District and the City have partnered since 1981 in maintaining, renovating, and paying the costs associated with owning Baseball/Softball Fields for the community at large. The City and the District have based their partnership on a contract signed July 1, 1981 and have honored that partnership and the intent of that contract since that date. Both entities believed that the contract was in perpetuity and both entities have functioned as if the contract had not termed.
   (b) The District and the City want to continue this partnership that has worked well for over 39 years and recognize by doing so, this partnership and shared ownership is a benefit to the communities they serve. Thereby, a new contract is desired by both parties that emulates the first.
   (c) The City recognizes that because of the location of the high school within Gunnison City, its citizens will be able to utilize and will derive benefit from recreation facilities that are well-maintained and upgraded periodically.
   (d) The City has applied for a $250,000 Community Development Block Grant to make major improvements at the facility which include concrete walkways, fence relocation and upgrades, addition of trees and other general improvements for the purpose of renovating and beautifying the complex to encourage greater economic development opportunities for the community. This grant along with any future grants the City may seek can only be possible when the City has shared ownership of the fields as it has for the past 37 years.
   (e) It is the primary intent of this agreement to outline an approach whereby the parties will jointly pursue the long-standing continued management, construction, scheduling, utilization, maintenance and responsibility for the Gunnison Valley Baseball/Softball Complex hereafter described as the Complex that is located on District property.

2. Lease. For and in consideration of the sum of $1.00 per year and for the purposes hereinafore set forth, the District leases to the City the following described parcel of real property located in Gunnison, Sanpete County, and more particularly described as follows, to-wit: this signed lease document will be recorded with the Sanpete County Recorder and copies of the recorded document will be sent to both Gunnison City and the South Sanpete School District.

A portion of Section 20 and Section 21, Township 19 South, Range 1 East, Salt Lake Base and Meridian, U.S. Survey,

Beginning at the West ¼ corner of said Section 21 and running thence South 1” West 3.00 chains; thence South 89” East 9.72 chains; thence North 1”22’ East 17.27 chains; thence North 89” West 9.27 Chains; thence North 1”22’ East 3.03 chains; thence North 89” West 1.54 chains; thence South 5” West 9.80 Chains; thence South 89” East 1.50 chains; thence South 1” West 7.53 chains to beginning. Containing 18.27 acres, more or less.
8. **Security.** The Gunnison Valley Police Department will provide year-round security to the Complex through its regular police service.

9. **Scheduling:** Rules and regulations governing scheduling and use of the complex shall be adopted and promulgated by the Governing Committee; however, unless otherwise agreed the following shall apply:
   a. During the school year, the District shall have scheduling preference for all school sponsored activities.
   
   b. During the non-school year, the City or Gunnison Valley Recreation Board and the programs sponsored shall be given scheduling preferences.
   
   c. Unless otherwise agreed, the principal of Gunnison Valley High School shall be designated by the parties to maintain the master schedule calendar and all scheduling requests shall be directed through the principal or through the principal’s office during the School Year. Unless otherwise agreed, the Mayor of Gunnison City or appointed Recreation Director shall be designated by the parties to maintain the master schedule during the non-school year.

10. **Disputes.** In the event any dispute arises regarding scheduling maintenance responsibility or otherwise, it is agreed that such disputes shall be referred to the Governing Committee, who shall review and make recommendations in relation thereto. Each party agrees to give due deference to the reports and recommendations of the governing committee.

11. **Term.** The parties entered into the original lease in 1981 and have bound themselves to the terms of that lease since its inception. It is the intention of the parties to extend the lease for an additional 25 years. Therefore, the term of the instant lease and all of the conditions, covenants and agreements incumbent upon each of the parties under the provisions hereof shall be 25 years from date of this signed agreement.

12. **Full Agreement.** This document constitutes the entire agreement of the parties, and no other arrangements or agreements other than those specifically set forth herein, either implied, stated or previously explored shall exist or be binding upon either party.

In witness whereof, the parties by their duly authorized officer have set their hands the day and year first above written.

Date Signed  
May _____, 2020

South Sanpete School District

By ________________________________  
Mark Olson, Board President

City of Gunnison

By ________________________________  
Lori Nay, Mayor
Code of Conduct/Appropriate Behavior Policy

Approved: 8-14-19

Philosophy—

The South Sanpete School Board is committed to establishing and maintaining appropriate standards of conduct between staff members and students. These standards of conduct are also known as professional boundaries. Staff members shall maintain professional and appropriate demeanor and relationships with students, both during and outside of school hours, as well as both on and off campus, that foster an effective, non-disruptive and safe learning environment.

Definitions—

1. “Boundary violation” means crossing verbal, physical, emotional, or social lines that staff must maintain in order to ensure structure, security, and predictability in an educational environment.

   a. A "boundary violation" may include the following, depending on the circumstances:
      (1) isolated, one-on-one interactions with a student out of the line of sight of others;
      (2) meeting with a student in rooms with covered or blocked windows;
      (3) telling risqué jokes to, or in the presence of a student;
      (4) employing favoritism to a student;
      (5) giving gifts to individual students;
      (6) staff member initiated frontal hugging or other uninvited touching;
      (7) photographing an individual student for a non-educational purpose or use;
      (8) engaging in inappropriate or unprofessional contact outside of educational program activities;
      (9) exchanging personal email or phone numbers with a student for a non-educational purpose or use;
      (10) interacting privately with a student through social media, computer, or handheld devices; and
      (11) discussing an employee’s personal life or personal issues with a student.

   b. "Boundary violation" does not include:
      (1) offering praise, encouragement, or acknowledgment;
      (2) offering rewards available to all who achieve;
      (3) asking permission to touch for necessary purposes;
      (4) giving a pat on the back or a shoulder;
      (5) giving a side hug;
      (6) giving a handshake or high five;
      (7) offering warmth and kindness;
      (8) utilizing public social media alerts to groups of students and parents; or
      (9) contact permitted by an IEP or 504 plan.

2. “Grooming” means befriending and establishing an emotional connection with a child or a child's family to lower the child's inhibitions for emotional, physical, or sexual abuse.
3. “Sexual conduct” includes any sexual contact or communication between a staff member and a student including but not limited to:

   a. “Sexual abuse” means the criminal conduct described in Utah Code Ann. §76-5-404.1(2) and includes, regardless of the gender of any participant:
      (1) touching the anus, buttocks, pubic area, or genitalia of a student;
      (2) touching the breast of a female student; or
      (3) otherwise taking indecent liberties with a student;
      (4) with the intent to:
         (a) cause substantial emotional or bodily pain; or
         (b) arouse or gratify the sexual desire of any individual.

   b. “Sexual battery” means the criminal conduct described in Utah Code Ann. §76-9-702.1 and includes intentionally touching, whether or not through clothing, the anus, buttocks, or any part of the genitals of a student, or the breast of a female student, and the actor’s conduct is under circumstances the actor knows or should know will likely cause affront or alarm to the student touched; or

   c. A staff member and student sharing any sexually explicit or lewd communication, image, or photograph.

4. “Staff member” means an employee, contractor, or volunteer with unsupervised access to students.

5. “Student” means a child under the age of 18 or over the age of 18 if still enrolled in a public secondary school.

Policy—

Staff members shall act in a way that acknowledges and reflects their inherent positions of authority and influence over students.

1. Staff members shall recognize and maintain appropriate personal boundaries in teaching, supervising and interacting with students and shall avoid boundary violations including behavior that could reasonably be considered grooming or lead to even an appearance of impropriety.

2. A staff member may not subject a student to any form of abuse including but not limited to:
   a. physical abuse;
   b. verbal abuse;
   c. sexual abuse; or
   d. mental abuse.

3. A staff member shall not touch a student in a way that makes a reasonably objective student feel uncomfortable.
4. A staff member shall not engage in any sexual conduct toward or sexual relations with a student including but not limited to:
   a. viewing with a student, or allowing a student to view, pornography or any other sexually explicit or inappropriate images or content, whether video, audio, print, text, or other format;
   b. sexual battery; or
   c. sexual assault.

5. Staff member communications with students, whether verbal or electronic, shall be professional and avoid boundary violations.

6. A staff member shall not provide gifts, special favors, or preferential treatment to a student or group of students.

7. A staff member shall not discriminate against a student on the basis of sex, religion, national origin, gender identity, sexual orientation, or any other prohibited class.

8. Staff member use of electronic devices and social media to communicate with students must comply with South Sanpete School District policy, be professional, pertain to school activities or classes, and comply with the Family Educational Rights and Privacy Act.

9. A staff member may not use or be under the influence of alcohol or illegal substances during work hours on school property or at school sponsored events while acting as a staff member. Additionally, a staff member may not use any form of tobacco or electronic cigarettes on school property or at school sponsored activities in an employment capacity.

10. If an employee is prescribed medication by a healthcare provider, it is the employee’s responsibility to insure the medication will not impact the employee’s ability to perform the essential functions of their job. If a medication will affect the employee’s abilities and safety at work, they must disclose the impact the medication may have on their job performance. Any employee using a prescription medication, or medical marijuana, during work hours on school property or at school-sponsored events, is expected to continue to adequately perform their job functions and be responsible for his/her behavior.

11. A staff member shall cooperate in any investigation concerning allegations of actions, conduct, or communications that if proven, would violate this policy.

12. The South Sanpete School District recognizes that familial relationships between a staff member and a student may provide for exceptions to certain provisions of this policy.

13. Conduct prohibited by this policy is considered a violation of this policy regardless of whether the student may have consented.

Reporting—
1. A staff member who has reason to believe there has been a violation of this policy shall immediately report such conduct to an appropriate supervisor or school administrator. If a staff member has reason to believe a school administrator has violated this policy, the staff member shall immediately report the conduct to the administrator’s supervisor.

2. In addition to the obligation to report suspected child abuse or neglect to law enforcement or the Division of Child and Family Services under Utah Code Ann. §62A-4a-403:
   a. a staff member who has reasonable cause to believe that a student may have been physically or sexually abused by a school staff member shall immediately report the belief and all other relevant information to the school administrator, or to South Sanpete District Administration;
   b. a school administrator who has received a report or who otherwise has reasonable cause to believe that a student may have been physically or sexually abused by a school staff member shall immediately inform the South Sanpete District Administration of the reported abuse; and
   c. if the staff member suspected to have abused a student holds a professional educator license issued by the Utah State Board of Education, the South Sanpete District Administration shall immediately report that information to the Utah Professional Practices Advisory Commission;
   d. a person who makes a report under this subsection in good faith shall be immune from civil or criminal liability that might otherwise arise by reason of that report.

3. A staff member who has knowledge of suspected incidents of bullying shall immediately notify the student’s building administrator in compliance with Bullying Policy.

4. Failing to report suspected misconduct as required herein is a violation of this policy, the Utah Educator Standards, and in some instances, state law, and may result in disciplinary.

Training—

1. Within 10 days of beginning employment with South Sanpete School District a staff member shall receive training regarding this policy and shall acknowledge in writing having received training and understanding the policy.

Violations—

A staff member found in violation of this policy will be subject to disciplinary action.

REFERENCES

Title 62A, Chapter 4a, Part 4, Child Abuse or Neglect Reporting Requirements
Utah Code Section 53E-6-701, Mandatory Reporting of Physical or Sexual Abuse of Students
Utah Admin. Code R277-401, Child Abuse-Neglect Reporting by Education Personnel
Utah Admin. Code R277-515, Utah Educator Professional Standards
Utah Admin. Code R277-322, LEA Codes of Conduct
SOUTH SANPETE SCHOOL DISTRICT CODE OF CONDUCT
STAFF MEMBER ACKNOWLEDGEMENT

Name: ________________________________ Position: __________________

Date of Training: ___________ Trained by: _______________________________

I received training about the requirements of South Sanpete School District’s Code of Conduct Policy. I understand the requirements of the policy and that I am responsible to recognize and maintain appropriate personal boundaries while interacting with students. I also understand that if I have reason to believe a staff member is violating the Code of Conduct, I will report my suspicions to my supervisor, building administrator, or District administrator.

____________________________________________
Signature of Staff Member

________________________
Date
DRUG ABUSE BY EMPLOYEES

Adopted: 9-24-90
Reviewed: 10-18-05: 5-13-20

Philosophy

Restricting the possession, use and distribution of drugs and alcohol by employees in the school environment is necessary to advance the educational mission of the schools. This policy is intended to provide appropriate procedures and sanctions for reducing drugs and alcohol in the school environment and at the same time assure that employee rights to due process are protected at a level required by the Constitution and relevant court cases.

School District employees are prohibited from possessing, using, or distributing any illicit drugs or alcohol on school district premises or at any school district activity.

Utah Code § 58-37-1 et seq.

Policy Statements:

1. Employees must notify the superintendent of any criminal drug or alcohol statute conviction for a violation occurring on District premises or at the site of any district activity. Notification must be received by the superintendent or designee, no later than five days after such conviction.

2. Supervisors and administrators who are aware of violation of the standards set forth in the Prohibited Practices Section of these policies must take immediate action to correct the violation.

3. Employees should not be searched by supervisors or administrators. However, any drugs or alcohol in plain sight may be seized by the supervisor or administrator. The Superintendent or principal may conduct or authorize searches of the employee's workstation, locker and other school district facilities and equipment, and may require the employee to submit to drug testing procedures only if the superintendent or principal has reasonable suspicion of drug or alcohol possession, use, or distribution by the employee.

4. If an administrator has a reasonable expectation that an employee is in possession of is using or has distributed illicit drugs, or alcohol, the administrator should notify local police authorities and the Superintendent or designee. The employee should be suspended without pay pending the outcome of the police investigation. Any suspension must be preceded, or followed immediately by a written notification to the employee stating the reason and any factual information serving as the basis for the suspension. If, after an investigation, the employee is found not to have violated these rules, the employee shall be reinstated with full back pay. If the charges are substantiated, the administrator shall choose one of the following options depending on the severity of the violation:

   a) Immediate termination to be initiated consistent with School District policies and, if the employee is a teacher or educator, the Utah Orderly School Termination Procedures Act, UCA, 53A-8-101: 53A-8-104;
b) Referral to a drug or alcohol counseling and rehabilitation program. If an employee accepts this option the employee shall be granted sick, vacation, or leave without pay for inpatient treatment. Continued employment during outpatient treatment will be allowed only at the discretion of the principal or superintendent based on an evaluation of the employee's ability to perform adequately during this time. Employees undergoing rehabilitation must sign a release to allow the transmittal of verbal and/or written progress reports between the District and inpatient/outpatient providers. All such communication shall be classified as confidential information. Employees shall be required to continue any outpatient treatment prescribed by a licensed practitioner on the employee's own time. Employees who fail to complete the prescribed treatment program or who cannot be rehabilitated shall be terminated from employment.